

**APPLICATION FOR RENT
BAY REALTY, INC.**

There is a application fee, which is to be paid upfront. \$15.00 for single, \$20.00 for married couples. This fee can be paid by cash, check or direct deposit into our account. This fee covers the cost of a credit report and checking rental and employment references. A credit report will be run. Please fill this application out and fax or e-mail it back to us. We will process your application as soon as we receive your application fee in our office.

Bay Realty, Inc. hereby discloses that the agency status we have with the Landlord is that we are an agent of the Landlord and represent the Landlord only.

Application Date: _____

Unit you are applying for: _____

Applicant's Name: _____

Current Phone# _____ Work phone# _____

DOB: _____ Social Security #: _____ Driver's License#: _____

(we need a copy of driver's license)

Spouse's Name: _____

Current Phone# _____ Work phone# _____

DOB: _____ Social Security #: _____ Driver's License#: _____

(we need a copy of driver's license)

How long have you resided in Homer: _____

Rental References:

Current Landlord: _____ Landlord Phone# _____

Current Address: _____ How Long? _____

Rent Amount Paid:\$ _____

Reason for moving:

Previous Landlord: _____ Landlord

Phone# _____

Address where you resided: _____ How

Long? _____

Rent Amount Paid:\$ _____

Reason for moving:

Previous Landlord: _____ Landlord

Phone# _____

Address where you resided: _____ How

Long? _____

Rent Amount Paid:\$ _____

Reason for moving: _____

All Other Persons to occupy unit and ages (roommates must fill out separate application):

- 1) _____
- 2) _____
- 3) _____

EMPLOYMENT/INCOME INFORMATION (Please list all sources of income below)

Current Employer: _____ Phone: _____
 Address: _____ Supervisors Name: _____
 Title/Position: _____ How long at this job: _____
 Monthly Income: _____

Previous Employer: (If less than two years)

Employer: _____ Phone: _____
 Address: _____ Supervisors Name: _____
 Title/Position: _____ How long at this job: _____
 Monthly Income: _____

Spouses Employer: _____ Phone: _____
 Address: _____ Supervisors Name: _____
 Title/Position: _____ How long at this job: _____
 Monthly Income: _____

Previous Employer: (If less than two years)

Employer: _____ Phone: _____
 Address: _____ Supervisors Name: _____
 Title/Position: _____ How long at this job: _____
 Monthly Income: _____

Other Sources of Income (We need to be able to verify this information)

| | | |
|-------------------|--------------|--------------|
| Payable to: _____ | Source _____ | Amt.\$ _____ |
| Payable to: _____ | Source _____ | Amt.\$ _____ |

Personal References: (Local Only)

Name: _____
 Address: _____ Phone: _____

Name: _____
 Address: _____ Phone: _____

Nearest relative (other than spouse) to be notified in an emergency:

Name: _____ Phone: _____
 Address: _____ Relationship: _____

Please list complete information on vehicles that will be parked on property:

Type Make/Model/Color Year License #

1. _____
2. _____

Please supply the following information that may apply to your rental needs:

Number of Bedrooms needed: _____

What type of housing do you prefer? (ie: house, apartment, condo, trailer) _____

PETS: Yes _____ No _____

If yes, how many, what types,(age, breed, fixed, declawed, etc.)

DO YOU SMOKE? Yes _____ No _____

Applicant for tenancy represents that all the above statements are true, correct and complete and hereby authorizes verification of the information provided here in, including, but not limited to, obtaining a credit report and verification of employment and present and past rental references, and agrees to furnish additional credit information upon request. Furthermore, the below signed, authorizes the release of the application information and rental history, both positive and negative information, pertaining to his/her history with Bay Realty, Inc. as a tenant. The cost of this credit processing is \$15.00 per single and \$20.00 per couple, to be paid by the applicant up front. This cost is not rent or deposit and will not be refunded in the event this application is denied or applied to future rent or deposits.

APPLICANT SIGNATURE

DATE

SPOUSE SIGNATURE

DATE

APPROVED BY

DATE

Application Fee

_____ \$15.00 per single

_____ \$20.00 per married couple

_____ Date payment received (attach receipt to application)

Security Deposit Receipt

Tenant agrees to, and Bay Realty acknowledges receipt of, payment of, a Security Deposit in the amount of \$ _____ payable to Bay Realty, Inc. This amount will be deposited in the companies trust account. This amount will hold the unit for 2 weeks from the date of receipt and approval of application for unit specified. If the tenant decides not to take the unit, he/she will be responsible for rent during the time it takes the Landlord to find a replacement tenant and for the actual costs of finding one (advertising costs). This amount may be deducted from the Security Deposit being held.

Applicant Signature _____ Date _____

Agent Signature _____ Date _____